

TENNESSEE EMERGENCY COMMUNICATIONS BOARD ANNUAL GIS MAINTENANCE GRANT

On January 15, 2003, the Tennessee Emergency Communications Board ("TECB" or "Board") established an annual grant program to assist Emergency Communications Districts ("Districts") with the significant costs associated with the daily maintenance of Geographical Information Systems ("GIS") mapping data. It is commonly accepted in the GIS and mapping industries that a GIS map may need revision as often as every 24 hours. The Board encourages all Districts to maintain accurate GIS systems in the interest of public safety and welfare. This grant provides eligible Districts with up to \$10,000 annually for such maintenance.

Grant Requirements:

1. Each District must submit a request for the grant in letter form, verifying that the District has installed a GIS mapping system and is in compliance with all applicable federal and state statutes, rules, regulations and standards. The GIS mapping system must meet the TECB's minimum requirements as set forth in the effective GIS Mapping Implementation Reimbursement Requirements available on the TECB website. Failure to comply with all applicable laws, rules, regulations and standards may result in ineligibility for this and other future assistance.
2. Each District satisfying the requirements specified in #1 is eligible for consideration to receive a GIS Maintenance Grant of up to \$10,000.
3. The District shall submit to the TECB a detailed, budgeted use of grant funds report describing the proposed disbursement of the grant funds.
4. To receive a grant, the District and the Board shall execute a Grant Agreement.
5. The grant shall be administered by the Board's staff by authority of the Board, and through a "Delegated Grant Authority" which is on file at the Board's office and available upon request.
6. Use of grant funds shall be limited to the installation and maintenance of the GIS mapping system, including updating the District's addressing, purchasing computers and Global Positioning Systems and paying annual software fees.
7. Use of grant funds for purposes other than those specified in #3, without the written consent of the Executive Director of the TECB, is prohibited. Such consent shall not exceed the terms, limitations and guidelines contained in the "Delegated Grant Authority."
8. The grant period shall extend through the fiscal year beginning on July 1, 2003 and ending on June 30, 2004, and may remain in effect thereafter at the discretion of the Executive Director of the TECB, not to exceed the term of the

“Delegated Grant Authority.” In exercising such discretion, the availability of funding and the District’s compliance with the terms and conditions of the Grant Agreement and all applicable federal and state laws, rules, regulations and standards shall be considered.

9. The District shall prepare and submit to the TECB, at the end of the fiscal year in which the grant is awarded, an itemized report of the activities funded under the grant.
10. The District shall maintain detailed invoices of all expenditures related to its grant for audit purposes.
11. By accepting the grant, the District agrees to all terms and conditions included in the Grant Agreement.